



The Address Hotels and Resorts Room Booking Form

Conference Initiative Conference Group Monday 06 November 2017 to Wednesday 08 November 2017

Address Dubai Mall Hotel

Please use CAPITAL letters and Fax to 04 4238800 or email to groups@emaar.ae

DEADLINE FOR HOTEL BOOKING: 6 October 2017		
First Name:	Last Name:	
Company:		
E-mail (Block letters):		
Accompanying Person Details: (if sharing the same room only)		
First Name:	Last Name:	
Room Rate		
Run of House	AED 1'295.00 (Single) <input type="checkbox"/>	AED 1'390.00 (Double) <input type="checkbox"/>
<p>The above room rates are inclusive of 10% Service Charge, 10% Municipality Fee and subject to Tourism Dirham Fee at AED 20.00 per room per night. Buffet breakfast in Na3Na3 restaurant is included in the room rates quoted above.</p>		
Visa Requirements		
<p>Many visitors entering the United Arab Emirates require an entry visa that needs to be arranged prior to arrival, with the exception of the following nationalities:</p> <p>Andorra, Australia, Austria, Belgium, Brunei, Bulgaria, Canada, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hong Kong, Hungary, Iceland, Ireland, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Malaysia, Monaco, Nether lands, New Zealand, Norway, Vatican City, Poland, Portugal, Romania, Russia, San Marino, Singapore, Slovakia, Slovenia, South Korea, Spain, Sweden, Switzerland, United Kingdom, United States.</p> <p>Citizens of the Arab Gulf Cooperation Council member states (Bahrain, Kuwait, Oman and Saudi Arabia) do not require a visa.</p> <p>Should you require assistance in processing your visa, kindly indicate it below. We will get back to you with the visa requirements:</p> <p><input type="checkbox"/> I require Visa assistance</p>		
Delegate Nationality:	Nationality of the Accompanying Person:	
Arriving Flight No:	Date:	Time:
Departure Flight No:	Date:	Time:



Our Hotel Limousine can be arranged at the rate of AED 300 one way from/to Dubai International Airport and AED 550 for round trip.

(As per Dubai Transportation regulation, a maximum of 3 people can be accommodated in one car, and only up to two medium suitcases. Any additional car or taxi booked at the airport, or the hotel, will be at an additional fee charged directly).

Hotel Transfer required: Pick up from Airport Drop off to Airport

Check-in Date: _____ Check-out Date: _____

No. of Rooms: _____ Single: Double:

Please note that check-in at all hotels is 1500 hrs and check-out is 1200 hrs. Should you want your room to be available upon arrival, please reserve the room from the previous night.

Credit Card details

Please note that hotel bookings are processed only if credit card details are provided. Should you not have a credit card, your room will be on request basis, and will be confirmed by the hotel only upon receipt of full payment. **Company** will not be responsible if the hotel is unable to hold or cancels your room if credit card details are no received before **6 October 2017**. Once the form is received, the hotel will consider this as a confirmation of the booking and in case there is no show or a cancellation after this date, at least one night charge will be made.

I agree that my credit card information will be forwarded to the hotel for guarantee purposes. Upon receipt of the completed form the hotel will accept this as a confirmation of the reservation with the details provided. In case of cancellation, early departure or non-arrival, the charges will apply as per the terms and conditions stated in the Group contract.

Visa

MasterCard

Amex

Card Number: _____

Expiry Date: _____

Name of Cardholder: _____

Comments / Special preferences (if any)

Please add any additional information

I have read and accepted the hotel room rates, hotel cancellation policy, hotel booking process and visa information.

Date: _____

Signature of the Cardholder: _____